



## Medical Condition Cancel/Denial Information

Authority: Wisconsin Statute 343.16, Chapter 112, Wisconsin Administrative Code.

BDS358 2/2019

Your license has been canceled or denied due to medical or vision information we've received. This information indicates you have a medical condition or conditions that may impair your ability to operate a motor vehicle safely. The reason for this action is described on the enclosed letter.

Whenever your license is cancelled or denied for medical reasons, you may receive a medical and/or vision report form and/or a 'Request for Medical Review Board' form. If you've been sent both forms, you have the choice to send us another medical/vision report OR request a medical review board.

### What steps can you take to try to get your license back after cancellation or denial?

There are two options available if you want to try to get your license back. Please read the options carefully, decide which **one** fits your situation and follow the instructions.

#### **Option 1: If you feel that your condition has changed/improved or that we have received incorrect information, submit updated medical information.**

- Providing the department with new information from your health care provider (MD, DO, APNP or PA-C) allows us to take another look at your file and make a new determination. Updated medical/vision information can be submitted for review at any time.
  - » To submit medical information, use the Medical Examination Report form ([MV3644](#)).
  - » To submit vision information, use the Vision Examination Report form ([MV3030V](#)).

**Note:** these forms are available on the DMV website, go to [wisconsin<sup>dmv</sup>.gov/medical](http://wisconsin<sup>dmv</sup>.gov/medical). The forms are located in the "DMV medical forms" section of that web page.

#### **Option 2: If you believe all relevant information has been provided to the department and you want to appeal the department's decision or if your medical condition requires medical board approval before issuance of a license or endorsement to you, you have the right to ask for a review of this decision by the medical review board per Wisconsin Statute 343.16(5)(b).**

- The medical review board gives you the opportunity to appeal your cancellation/denial by providing pertinent facts and information you feel may be important to your case.
- If you would like the board to review the information in your file, you must complete the "Request for Medical Review Board" form and submit it *within 10 days from the date of your cancel/denial letter*.
- You will also need to submit a number of documents that the board will consider at the review, as described on the "Request for a Medical Review Board" form.

(continued on next page)

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### Option 2: *(continued)*

#### **Important things to remember when you request a Medical Review Board:**

- » **The board cannot recommend exceptions to the department on drivers not meeting the minimum vision standards, the 3-month seizure free period after an episode of altered consciousness or loss of bodily control, and others.**
- » The Medical Review Board only reviews the medical information that the Department has on file. This is usually information we have requested from you, or reports from law enforcement or healthcare providers. The decision is based on that information and any information gathered through your interview with the board.
- » If you have other medical documentation, such as results from tests, blood work results, or physician narratives that you feel would be beneficial to your case, please submit those to the department for review before the deadline for document submission stated on the "Request for Medical Review Board" form.
- » Medical Review Boards are scheduled as in-person (you appear at the board) or as a file review (only the documents you submit are reviewed). In-person reviews are highly recommended.
- » After your medical review board, a licensing decision will be mailed to you in writing usually within 10 business days.

#### **What can you do if you were denied by the Medical Review Board and you still want to pursue licensing?**

- If your condition changes/improves after the cancellation or denial of your license, you can submit new medical information ([MV3644](#)) or vision information ([MV3030V](#)) for re-consideration at any time. Whenever your medical condition changes, provide us with new/updated information from your healthcare provider. The department will review your case and make a new decision. You may be able to appeal that new decision.
- If you disagree with the Medical Review Board and Department's final decision, you also may have the right to appeal that decision in court. Details on that process are described on the final decision you will receive.