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**NOTICE TO ALL CONTRACTORS, SUBCONTRACTORS AND SUPPLIERS**

**RE: CAMPAIGN TO REGISTER ALL CONTRACTORS, SUBCONTRACTORS AND SUPPLIERS FOR WISDOT PROJECTS**

WisDOT has implemented a contractor registration system. The purpose of this registration is to create a reliable list of construction contractors who perform work on WisDOT projects. USDOT requires state DOTs to establish such a list. Registration will allow for better planning and reporting. It will also enable an e-mail function that firms can use to solicit project bids. Beginning February 1, 2006, all firms will be required to register in order to do business on WisDOT projects.

Only very basic information about your firm is requested in the registration information. The data you provide is secured within the department's Civil Rights Compliance System (CRCS). Registered firms will receive a system-generated annual renewal message near the one-year anniversary date of their registration. Please note that registration is not linked in any way to contractor pre-qualification; this WisDOT process continues uninterrupted.

When registering your firm within this web application, you may need to know:

your firm's FEIN number (a social security number may be used)

the date your firm began business. Use 1-1- if you only know the year.

The registration consists of three screens. Screen 1 will ask for two e-mail addresses. On Screen 3, you will be creating an account to log into the system. It takes only 3-5 minutes!

To register now, link to  
<https://app.mylcm.com/wisdot/Registration/Registration.aspx>

If you do not have a computer, contact Paul Ndon at [paul.ndon@dot.wi.gov](mailto:paul.ndon@dot.wi.gov) and he will complete this registration for you.

After your registration is complete, you can use this system to gain additional information. You can look up e-mail addresses for any firm who is already registered. All of our let projects will use the system to record electronic payrolls as well.

Registrations may be completed at any point throughout the year. Thank you for your participation.  
Beth Cannestra