**TEAM CHARTER**

**Traffic Control Technical Committee**

**Team Purpose:** The Traffic Control Technical Committee’s (TC2) purpose is to bring together the Wisconsin Signing, Pavement Marking and Work Zone community to identify and resolve statewide construction issues, identify and create improvements to the signing, pavement marking and work zone construction program, and to share new technology, specifications and initiatives with industry and stakeholders.This purpose does not involve intervening on individual project issues in that this is the role of the construction administrative staff. The focus of the TC2 is broader statewide policy and programs.

Products of the meeting include:

* Keep the lines of communication open with the industry. **Our strong partnership is essential and valued - we are all on the same team with the common goals of safety and efficiency to the public!**
* Improving industry’s understanding of the expectations of the department related to signing, pavement marking and work zones (specifications, details, and methods).
* An opportunity for the Department to better understand the needs and issues that the contracting industry has and to ultimately make effective improvements and clarifications to specifications and construction details.
* Reduction in contract administration claims resulting from industry having better understanding of department expectations.

**Duration and Time Commitment:** The Traffic Control Technical Committee typically meets three times per year (March, August and December), provided there are enough agenda items for a meeting. The meetings are mostly held virtually, but occasionally a face-to-face meeting is held in the SW Region office. The meetings are scheduled for a maximum of 3 hours.

**TC2 Team Organization:**

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|  | **Team Role** | **Agency / Organization** | **Specifics** |
| Jeannie Silver | Chair | Wisconsin DOT – BTO | Assemble agenda, Schedule meetings, facilitate meeting, track follow-up and resolutions of issues |
| Matt Rauch | Management representative | Wisconsin DOT - BTO | Serve as management rep and guide meeting facilitation and subsequent policy development |
| Bill McNary | Management representative | Wisconsin DOT - BTO | Serve as management rep and guide meeting facilitation and subsequent policy development |
| Matt Grove | Industry representative | WTBA representative | Matt is our outreach representative to WTBA prime contractors |
| Lance Mauel and Bess Crowley | Co-Industry leads | ATSSA representatives | Lance and Bess are two of our industry outreach representatives, who contacts industry and coordinates responses. |
| Dave Jolicoeur | FHWA | FHWA Wisconsin Division representative | Dave is our FHWA Safety and Work Zone contact. |
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| WisDOT Bureau Staff | Technical Experts | Various statewide bureaus including BTO, and BPD (as needed based on agenda items) | WisDOT business area experts in specifications, materials, contract administration, policy and standards |
| WisDOT Regional DOT Staff | Technical Experts | WisDOT construction, materials and pavements | Expertise and insight to various pavements related needs and issues |
| Industry members (Distribution list attached) | Contractors | Various | Industry representatives and contributors to agenda content and sub-committee participation. |

**Team 2023 Goals:**

* Discuss and resolve policy and specification issues related to signing, pavement marking and work zones
  + Reporting needs for asset management system tracking
  + Development of training
  + Flagger recertification
  + Resolution of inconsistencies of application with temporary marking versus same-day marking.
  + Expansion of usage of MASH compliant traffic control devices and subsequent listing on APL.
  + Development of updates to the delineator specifications.
  + Work with industry on potential uses of Methyl Methacrylate (MMA) and spray liquid thermoplastic marking.
  + Ongoing Standard Specification organization improvements
* Continue to address industry concerns as they are brought forward.
* Review of technological advances to traffic control materials and potential WisDOT usage
  + Digital printing on highway signs.
  + MASH compliant sign posts.
  + Smart Work Zone Devices.
  + Enhanced bead packages for marking retroreflectivity.
  + Pavement Markings to address Connected and Autonomous Vehicles.

**Support or Resources Needed:**

Resources needed include staff time to prepare, attend, and follow up on action items. In addition, typically the use of the SW Region conference rooms up to three times a year.

**Reporting Plans:**

The reporting for the TC2 is made through the distribution of meeting minutes as well as related updates to FDM, CMM and Standard Specifications or interim implementation via ASP-6, STSP’s or SPV’s.

**Deliverables:**

Meeting minutes as well as related updates to FDM, CMM and Standard Specifications or interim implementation via ASP-6, STSP’s or SPV’s.

**Desired Outcomes:** The desired outcomes of the Traffic Control Technical Committee include:

* Improve industry’s understanding of the of the department’s policies and expectations related to traffic control devices (specifications, details, and methods)
* Improvements and clarifications to specifications and construction details
* Reduction in contract administration claims resulting from industry having better understanding of department expectations
* Assignment of issues and tasks to various sub-committees for resolution
* Use new technology to update specifications for traffic control devices
* Improved understanding by the department of concerns and issues that industry has related to traffic control devices

**Document Storage Location: Meeting minutes are located at:**

Currently on WisDOT sharedrive, but location is being moved to a new Box Site.

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| **Traffic Control Technical Meeting Contact List – As of December 2020** | | | |
| **First** | **Last Name** | **Organization** | **Email address** |
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