

SPECIAL PROVISION REVISIONS FOR 2023 CONSTRUCTION ENGINEERING CONTRACTS Field Office Computer Hardware and Software Requirements - Revised 12/14/2022

The CONSULTANT shall be responsible to provide the field office with a computer or laptop which meet the following minimum specifications:

Hardware and software requirements for Materials Information Tracking and ACM Applications Backup

- Use the reliable, secure wired or wireless Internet connection provided by the contractor to communicate with the DEPARTMENT database servers as defined in [Standard Specification 642.2.2 Field Office](#).
- Computer or laptop with these minimum requirements:
 - 2.5 GHz processor minimum
 - 8 GB RAM minimum
 - 20 GB free disk space on the C:\ drive for the installation of DEPARTMENT software
- Backup storage device (e.g. USB drive) to back up the Materials Information Tracking database for disaster recovery purposes.
- Download the Materials Information Tracking and ACM Applications Backup installation packages and instructions from <https://awpkb.dot.wi.gov/Content/Downloads/Downloads.htm>.

Additional hardware and software requirements

- Microsoft Office 2021 or Office 365 (only Word and Excel are required)
- Adobe Acrobat DC, Bluebeam, or a similar product to create/view electronic as-built plans that will be submitted to the region office as part of the final's process.
- Antivirus software with up-to-date definition files to protect the computer.

The DEPARTMENT region office will provide and support Materials Information Tracking System if this software is required by the CONSULTANT to enter materials reports for the DEPARTMENT region office for the duration of the CONTRACT. After the completion of the CONTRACT, the CONSULTANT is required to remove this software.