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|  |  | Dotlogoblack | Division of TransportationInvestment Management PO Box 7914  Madison, WI 53707-7914 | **Tony Evers, Governor**  **Craig Thompson, Secretary**  Internet: [http://wisconsindot.gov](http://wisconsindot.gov/)  Telephone: 608-266-3351  Facsimile (FAX): 608-267-6748 |
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|  |  | Updated January 2019 | |  |
|  |  |  | |  |
|  |  | **What Is Your Airport’s Six-Year Improvement Plan?** | |  |

Dear Airport Owner:

One of our goals at the Bureau of Aeronautics is to identify the need for projects to maintain or enhance the facilities at airports in Wisconsin. One of the most effective ways for us to do this is through good long-range planning. To do good planning we need your help. You can help by telling us what your plans are for your airport for the next six years.

Enclosed is a form to submit your airport’s six-year plan, called the Statement of Project Intentions. We would particularly like to know about work you plan that is not already in the Bureau program. The Bureau’s version of your six-year plan is on our website at [https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/aid/airport/air-5yr-plan.pdf](http://apwmad0a4030:37108/Documents/doing-bus/local-gov/astnce-pgms/aid/airport/air-5yr-plan.pdf).

Please prepare a plan even if you are unsure whether or not you will request funding.

The procedure to submit your Project Intentions is outlined below:

1. Review the attached Airport Improvement Program.

1. Complete your Statement of Project Intentions for the 2019-2024 Six-Year Airport Improvement Program. Indicate all proposed airport improvements for 2019-2024 (and beyond, if available) on this form. Each improvement should be listed separately with pertinent information as known, such as: size, location, estimated cost and anticipated/known petition date. Alternatively, mark up Bureau’s version of the airport’s improvement program.
2. Adopt the Statement of Project Intentions by Resolution—THIS IS OPTIONAL—ONLY REQUIRED BY STATUTE ON EVEN-NUMBERED YEARS.
3. Return the completed statement of Project Intentions and Resolution to the Bureau of Aeronautics by July 1, 2019.

The Submission of the Statement of Project Intentions is only a planning document. It does not commit the sponsor to an airport improvement project.

If you have any questions on the Statement of Project Intentions, the Six-Year Improvement Program or the petition process and associated materials, please call Mary Strait, Airport Program Engineer, at (608) 266-7187 or e-mail [mary.strait@dot.wi.gov](mailto:mary.strait@dot.wi.gov). The statement of project intention forms can also be found at [https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/aid/airport/arpt-intent.docx](http://apwmad0a4030:37108/Documents/doing-bus/local-gov/astnce-pgms/aid/airport/arpt-intent.docx) .

Thank you for your participation,

David M. Greene

Director

Enclosure

**STATEMENT OF PROJECT INTENTIONS FOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AIRPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fiscal Year** | **Description of Improvement** | **Size of Improvement** | **Estimated Cost (if known)** | **Anticipated Petition Date** |
| 2019 |  |  |  |  |
| 2020 |  |  |  |  |
| 2021 |  |  |  |  |
| 2022 |  |  |  |  |
| 2023 |  |  |  |  |
| 2024 |  |  |  |  |

**For 2025 & later, please attach additional pages.**

**EXAMPLE DESCRIPTIONS OF IMPROVEMENTS:**

Reconstruct runway, replace runway lighting, construct runway extension, construct or expand apron, develop hangar area, construct terminal building, acquire land, clear runway approaches, develop auto parking, prepare master plan, purchase snow removal equipment. List the size of the improvement in acres, square yards, length, width, or as appropriate.

**RESOLUTION**

**RESOLVED**, by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ that the attached list of proposed improvements are in the best interest of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Airport; and

**WHEREAS**, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

**WHEREAS**, this Six Year Statement of project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and

**NOW, THEREFORE BE IT RESOLVED** that this governing body contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

Resolution introduced by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Title)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Title)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Title)

**CERTIFICATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Clerk of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ meeting on\_\_\_\_\_\_\_\_\_\_\_\_, 2019, adopted by a majority vote, and recorded in the minutes of said meeting.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk