BACKGROUND and INSTRUCTIONS

Signed by President Obama on July 6, 2012, the Moving Ahead for Progress in the 21st Century (MAP-21) Act created greater safety requirements for public transit agencies. One of these requirements is the development of a Public Transportation Agency Safety Plan (PTASP) for systems receiving certain Chapter 53 federal funding.

The WisDOT PTASP template outlines a framework for a compliant PTASP, consistent with safety management system (SMS) principles that the Federal Transit Administration (FTA) has used to develop its new transit safety regulations. Small public transportation providers (“transit agencies”) can use this document to create or adapt their own PTASP.

Sections 1-3 have additional guidance documents to help address section-specific requirements. For the appendices, agencies can rearrange tables or spreadsheet columns/rows as preferred, but the content included is meant to provide compliance with federal requirements and so should not be reduced or minimized, if possible.

Throughout the template (and its associated guides), certain text will indicate special attention:

* **YELLOW HIGHLIGHTED TEXT** indicates transit agency-specific information
* Red text indicates instructions (some adapted from FTA guides) that may help you create or adapt sections for your agency’s PTASP
* Blue text indicates sample text that you may use or adapt in your agency’s PTASP
* **Red bolded text** indicates where additional action is required

It is critical that any changes made to your PTASP be documented in the Activity Log. Changes might include revisions, addenda, and updates to appendices or other PTASP-related documents.

**To be compliant with FTA requirements, a finalized PTASP must be signed by both your agency’s Accountable Executive and its Board of Directors (or equivalent).**

If you have any questions, please contact the WisDOT State Safety Oversight (SSO) Manager by email at eric.stoegbauer@dot.wi.gov or by phone at 608-267-6680.