



1.0 Winter Surveillance

Winter Surveillance activity shall be charged to activity code 072 and includes the time spent in checking for adverse winter roadway conditions. To charge to 072 the winter maintenance vehicle should be equipped and prepared to plow or apply chemicals. While conducting winter surveillance the amount of plowing and applying chemicals should only be done to a limited extent. If the plowing and applying chemicals are performed for an extended time period, then the time should be charged to Plow and Apply Chemicals, 071.

On some occasions a winter storm was forecasted and crews went out only to find out later that the storm never materialized and therefore no plowing or applying chemicals were required. In these instances the costs should also be charged to 072. If chemicals are applied ahead of a storm that never materialized then the costs shall be charged to 073, anti-icing.

If the conditions in the previous two paragraphs do not apply, then activity code 033, general surveillance shall be used.

Example scenarios:

Scenario 1: The patrol superintendent directs the operators to go out and check out their sections before they go home. Charge to 072 – Surveillance. While driving the route the operator pushes back a couple of drifts, drops a little salt, and wings back a small drift. This work is still just surveillance. The time and materials should not be reported on the storm report.

Scenario 2: Now let's say the operator finds that a significant section of the route has drifted in. The operator is now going to switch modes from surveillance to plowing and applying salt. The time should now be charged to Plow and Apply Chemicals, 071 and the incident should be reported on the storm report. Under this scenario the operator needs to make several passes to clear up the entire roadway.

Scenario 3: Let's say that under scenario 2 the operator is simply able to drop the wing at the normal plowing speed and push the drifts back. With one pass, and not having to turn around, the drifts are gone and the operator can continue surveillance of the section. The drift cleanup only took a few minutes and didn't disrupt the surveillance activity in any significant way. This activity should then be charged to Charge to 072 – Surveillance and the time and materials should not be reported on the storm report.

Scenario 4: The operator completes surveillance of the section and reports back that there are several areas that should be taken care of. The operator is now going to respond to those incidents and charge to Plow and Apply Chemicals, 071 and the incident should be reported on the storm report.

In general, if you're responding to something particular like cleanup after a storm, a slippery spot, drifting, an icy area, a call from the sheriff about a slippery spot, then you're responding to an incident and therefore should be charging to Plow and Apply Chemicals, 071 and reporting it on the storm report.

If you are being asked to go check out your section and you do a little plowing and salting. If it takes more time to record the time spent doing those activities than actually conducting the activities, you should charge to charge to 072 – Surveillance. The time and materials should not be reported on the storm report.