**SIGN INVENTORY MAINTENANCE NOTIFICATION** Wisconsin Department of Transportation

RE2242 10/2016

When a sign structure other than an on-premise sign has been affected by a highway improvement project, the regional WisDOT Real Estate (RE) specialist must provide the following information to the regional WisDOT sign coordinator. The sign coordinator must update the OASIS database, including entry of the documents provided into the database of records and images related to the sign.

OASIS number:

Real Estate project no.:

Parcel number and right acquired (fee, PLE, other):

Parcel owner’s name:

Parcel acquisition date:

Sign acquisition date (attach award or conveyance or enter N/A if not acquired):

Parcel owner after acquisition:

This sign structure has been or will be:

[ ]  Realigned on same parcel (moved back); if so, by whom and when?

[ ]  Relocated to different parcel/location; if so, by whom and when?

[ ]  Removed, if so, by whom and when?

 Explain (who took action and when was it taken?):

Special agreements or commitments were made with the sign owner; if yes, explain.

[ ]  No; [ ]  Yes; if “yes,” explain:

Attached are copies of:

[ ]  Award or conveyance [ ]  Plat sheet showing where sign existed [ ]  Sign picture

Additional comments: