



Wisconsin Department of Transportation
Division of Transportation System Development

Utility Coordination Newsletter

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Leadership Change at Diggers Hotline

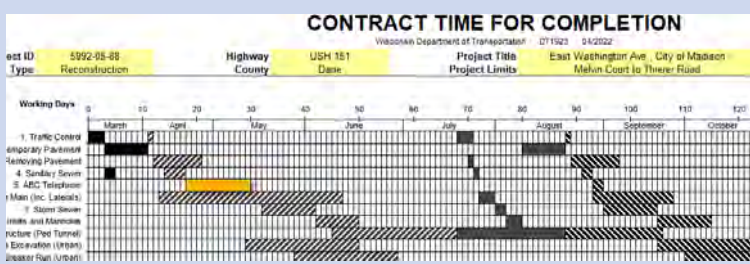
Dan Sande, P.E., Gas & Electric Policy Manager at We Energies, will lead board meetings as the recently appointed Chair of the Diggers Hotline Executive Board.

UN #16-2

New Contract Time for Completion DT1923 Requirement for Utility Schedules

The Facilities Development Manual (FDM) Transmittal Update 424, dated May 17, 2022, revised FDM 19-10-30 to create a requirement for depicting the schedule for utility work on the Contract Time for Completion (DT1923) form (commonly referred to as the time chart).

UN #16-3



Statewide Summary of Utility Conflict Reports

The effects of utility related issues and delays continue to be a matter of concern during construction of Wisconsin Department of Transportation (WisDOT) projects.

UN #16-4

PS&E and Let - Utility Coordination Related Documents

- [Let Review Standards \(LRS\) Job Aid](#) - The purpose is to document what is reviewed during the let review process by the Bureau of Technical Services (BTS) Utility Unit. It also standardizes the let review process, so individuals submitting utility related documents for PS&E are receiving the same review comments from central office. It's also a historical document to track how unique situations were handled in the past. It is advised that any WisDOT or local program agency individual preparing the utilities article of the special provisions, the DT1080 - Utilities Status Report (USR) and the General Notes page of the plan refer to this document during that process. Not all situations are included, and questions can be submitted to dotdtsdcouilitycoordination@dot.wi.gov.
- [Statewide Summary of Utility Conflict Reports](#) - The statewide summary contains conflict reports that document all utility issues on a highway improvement project, this includes the sanitary sewer and water work that was part of the highway contract. It includes conflict reports for state trunk highway, connecting highway and local program projects. The date range for the conflict reports within the statewide summary is found at the top of the document.

Buy America Guidance for Utility Work in Wisconsin

Invoices and Change Orders

- [Buy America Guidance for Utility Work in Wisconsin](#) This guidance applies to utility agreements that were approved on or after January 15, 2016 and before November 10, 2022.
 - [Appendix A - General Provisions and Procedures](#)
 - [Appendix B - Types of Items and Guidance](#)
 - [Appendix C - Value of Steel or Watermain Items that are part of a Utility Contract](#)
 - [Appendix D - Certifications](#)
 - [Appendix E - Non-Compliance with Buy America](#)
- [Utility Delegation Table](#) - Identifies the level of authority in WisDOT to approve specific utility related documents.

In 2018, the Bureau of Technical Services (BTS) Utility Unit assembled a stakeholder team to create a utility guidance document to assist stakeholders in complying with Buy America.

UN #16-5

Staff Updates

BTS Utility Unit

We would like to welcome Shane Smith as the newest Statewide Utility Project Coordinator with the BTS Utility Unit.

UN #16-6

North Central Region

Dan Hunter has accepted the position of Utility Permit Coordinator in the North Central Region.

UN #16-7

Northeast Region

Jordan Maternoski began his new role as the Utility lead Worker in the Northeast Region.

UN #16-8

North Central Region

Michael Caban is the new region utility coordinator lead worker for the north Central Region.

UN #16-9

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To subscribe, submit questions, suggestions, comments or potential newsletter articles, please send an email to DOTDTSDCOUILITYCOORDINATION@DOT.WI.GOV. BTS Utility Unit will review each submission prior to publication.

This bulletin has been developed to provide updates, clarifications, job aids and news pertaining to WisDOT utility coordination and related WisDOT programs, policy and services. Information published in this bulletin will be of interest to those who work closely with utility coordination.

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